



**Carolina Voyager Charter School  
Board of Directors Meeting**

**December 17, 2024 5:30 p.m.**

*The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.*

**Meeting will be streamed via Zoom link [HERE](#)**

**Meeting ID: 832 6273 6158**

**Passcode: Voyager**

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Craig Thompson	Vice Chair				
Neil Oliver	Treasurer				
Harry Walker	Secretary				
Shanecqua Frost	Director at Large				
Whitney Quick	Director at Large				
Shannon Blake	Director at Large				
Chris Gilbert	Director at Large				
Danielle Athans	Director at Large				

School Staff present:

1. Call to Order (Thompson)
2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Thompson)
3. Recognition of service provided by outgoing Board Chair Parr
4. Review and approval of December 17, 2024 Board Meeting agenda\*
5. Review and approval of November 19, 2024 Regular Meeting minutes\*
6. Public Comment
7. Guest Discourse
8. Financial Report for the period ending November 30, 2024 (Prestige, Oliver)
  - a. Update on Bond closing and projected facility costs (Oliver)
9. School Leader Report (Kabel)
10. New Business

- a. Board Chair Vacancy/Appointment to finish term\*
- b. Director at Large vacancies
- c. HVAC Maintenance and Repair Contract
- d. Charter School Conference Report
  - i. WIN overview (Kabel, Adkins)
  - ii. Social Media Proposal
    - 1. Rhodes Branding Proposal
  - iii. Committee Restructuring Consideration (Walker)
    - 1. Governance Committee
      - a. Provides oversight and develops Policies and Procedures
      - b. Ensures board members understand their roles and are held accountable. Coordinates full Board training.
      - c. Develops a succession plan for trustees and officers
      - d. Arranges orientation for new members and conducts exit interviews with departing ones
      - e. Conducts annual evaluations of the full board and its members
    - 2. Finance Committee
      - a. Formulates an annual budget in conjunction with the School Leader
      - b. Formulates a five year budget in conjunction with the School Leader
      - c. Attends monthly budget meetings to monitor budget implementation
      - d. Educates and informs the Board as to the financial health of the school
    - 3. School Leader Evaluation Committee
      - a. Develops annual goals in conjunction with the School Leader
      - b. Develops a structured process for the Board to give and receive feedback from the School Leader throughout the year
      - c. Conducts a Mid Year Review in conjunction with the School Leader
      - d. Conducts a Final Evaluation in conjunction with the School Leader
    - 4. Development Committee
      - a. Develops a fundraising plan in conjunction with the full Board and School Leader
      - b. Coordinates Grant Writing in conjunction with the School's Leadership Team

## 11. Adjourn

*\*indicates action item*

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### **Public Comment *\*In person only\****

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: [Board@carolinavoyager.org](mailto:Board@carolinavoyager.org),  
subject: "Voyager Board Meeting - date"