



Carolina Voyager Charter School Board of Directors Meeting Minutes

June 18, 2024 5:00 p.m.

The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.

Meeting will be streamed via Zoom link [HERE](#)

Meeting ID: 832 6273 6158

Passcode: Voyager

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	X			
Kelly Lake	Vice Chair	X			
Neil Oliver	Treasurer	X (zoom)			
Harry Walker	Secretary	X			
Shanecqua Frost	Director at Large	X			
Whitney Quick	Director at Large	X			
Shannon Blake	Director at Large	X (zoom)			
Chris Gilbert	Director at Large	X			

School Staff present: John Kabel, Leslie Adkins

1. Call to Order (Parr)

Upon determining the presence of a quorum, Board Chair Parr called the meeting to order at 5:01 p.m.

2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Parr)

3. Review and approval of June 18, 2024 Board Meeting agenda*

After calling for corrections to the agenda of the regular meeting on June 18, 2024, and hearing none, Board Chair Parr declared the agenda approved as submitted.

4. Review and approval of May 21, 2024 Regular Meeting minutes*

After calling for corrections to the minutes of the regular meeting on May 21, 2024, and hearing none, Board Chair Parr declared the minutes approved as submitted.

5. Public Comment

There was no public comment at tonight's meeting.

6. Guest Discourse

There was no guest discourse at tonight's meeting.

7. Unique Authorizer Correspondence (Kabel)

There was no unique authorizer correspondence reported at tonight's meeting.

8. Financial Report for the period ending May 31, 2024 (Prestige, Oliver)

a. Final approval of the FY 25 budget*

The board received the financial report from Prestige School Solutions, consisting of an income statement and a balance sheet as of May 31, 2024. Bank Statements have been reviewed by Treasurer Neil Oliver.

Ashleigh Parr made a motion to approve the final reading of the FY 25 budget. The motion was seconded by Harry Walker and was passed unanimously.

9. School Leader Report (Kabel)

Mr. Kabel presented his monthly School Leader report which included the following highlights: Current Enrollment - 388 - Projected enrollment 413, Playground expected to be in place by the end of July, moving taking place now, furniture will begin being installed next week, Certificate of occupancy is in hand, Internet is scheduled for this Friday, staff training, school security.

10. New Business

a. Board Meeting dates for 2024-2025 school year*

Harry Walker made a motion to approve the 2024-2025 calendar for the Carolina Voyager Board of Directors. Meetings will be held on the third Tuesday of each month beginning at 5:30 p.m. in the Dr. Walker Conference Room at the new school. Changes will be made to accommodate holidays. The motion was seconded by Shanecqua Frost and was passed unanimously.

b. After school program*

Shanecqua Frost made a motion to approve the concept for an After School Program for the 2024-2025 school year and for the Leadership Team to move forward with planning for the program. The Board will review the handbook for the After School Program at the July meeting. Chris Gilbert seconded the motion which passed unanimously.

c. Out of state field trips for 6th and 8th grades*

The School Leadership team presented a proposal for overnight field trips for sixth and eighth graders.

Ashleigh Parr made a motion to approve the sixth grade field trip. Whitney Quick seconded the motion which passed unanimously.

Ashleigh Parr made a motion to approve the eighth grade field trip and to forward the contract to our school's attorney for review regarding liability and refunds. The motion was seconded by Chris Gilbert and was approved unanimously.

d. Charter renewal update

The charter renewal will be an informational item at the next CCSD Board of Trustees meeting in May.

11. Board Committee Reports

a. Building Committee (Parr, Oliver, Lake, Walker)

i. Bond Issuance

Neil Oliver informed the Board about conversations related to the bond for the school to assume the current loan. Goal is to be at investment grade Prime +1.50 - we should be able to secure a loan at the mid 5 to 5.5 % fixed rate. That target is to secure the bond before the upcoming election. The audit needs to be completed as soon as possible. We will be receiving a five year forecast from Prestige. We will have to hire a firm to monitor our covenants that are put in place by the lender.

ii. Updates

1. Ribbon Cutting Date*

Shanecqua Frost made a motion to approve August 9, 2024 as the official ribbon cutting date for our new campus. Kelly Lake seconded the motion which passed unanimously. The Meet The Teacher Night will take place following the ribbon cutting ceremony.

b. Risk Management Oversight Committee (Oliver, Quick)

i. Insurances for new campus

Ashleigh Parr is working with John Ramsey at the Insurance People to ensure that all of the gaps in our insurance are appropriately covered.

c. Auxiliary Committee

Whitney Quick has volunteered to serve on the Auxiliary Committee. Chris Gilbert will begin planning a possible fundraiser on the date of the Ribbon Cutting.

d. Budget Committee Oversight (Oliver, Walker)

There was no report from this committee at tonight's meeting.

e. Board Governance Committee (Quick, Frost)

There was no report from this committee at tonight's meeting.

12. Board Nomination Committee (Frost, Oliver, Walker)

a. Recommendation for appointed Board seats*

The Board Nomination Committee recommended that Chris Gilbert and Shannon Blake assume the two appointed Board seats for two year terms beginning in July 2024. Shanecqua Frost made a motion to approve the committee's recommendation. The motion was seconded by Kelly Lake and was passed unanimously.

Ashleigh Parr made a motion to go into Executive Session at 6:35 p.m. Harry Walker second the motion which passed unanimously.

13. Executive Session

- a. Follow up regarding contractual matter as permitted by SC Section 30-4-70 (a)(1)**

Ashleigh Parr made a motion to leave the Executive Session at 6:56 p.m.

Harry Walker made a motion to enter into a contract with Mr. Kabel, School Leader. The motion was seconded by Whitney Quick and approved unanimously.

14. Adjourn

Having completed the agenda, Ashleigh Parr declared the meeting concluded at 6:57 p.m

**indicates action item*

Public Comment **In person only**

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: Board@carolinavoyager.org subject: "Voyager Board Meeting - date"