



# Carolina Voyager Charter School Board of Directors Meeting

**July 16, 2024 5:30 p.m.**

*The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.*

**Meeting will be streamed via Zoom link [HERE](#)**

**Meeting ID: 832 6273 6158**

**Passcode: Voyager**

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	X			
Neil Oliver	Treasurer	X			
Harry Walker*	Secretary	X			
Shanecqua Frost	Director at Large	X			
Whitney Quick	Director at Large	X			
Shannon Blake*	Director at Large	X			
Chris Gilbert*	Director at Large	X			
Craig Thompson*	Director at Large	X			
Danielle Athans*	Director at Large	X			

\*To be sworn in at this meeting

**School Staff present:** John Kabel and Leslie Adkins

### 1. Call to Order (Parr)

Upon determining the presence of a quorum, Board Chair Parr called the meeting to order at 5:33 p.m.

### 2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Parr)

### 3. Review and approval of July 16, 2024 Board Meeting agenda\*

After calling for corrections to the agenda of the regular meeting on July 16, 2024, and hearing none, Board Chair Parr declared the agenda approved as submitted.

### 4. Review and approval of June 18, 2024 Regular Meeting minutes\*

After calling for corrections to the minutes of the regular meeting on June 18, 2024, and hearing none, Board Chair Parr declared the minutes approved as submitted.

## **5. Swearing of New and Returning Board Members\* (Tyler Turner)**

Tyler Turner, attorney for the Board of Directors, conducted the swearing in of returning Board Members, Dr. Harry Walker, Shannon Blake, and Chris Gilbert, as well as new Board Members Craig Thompson and Danielle Athens.

### **a. Submission of Conflict of Interest Forms**

Conflict of Interest forms were distributed to all Board Members for completion.

## **6. Board Elections for FY 25\***

Board Nominations were made by members for FY25. Harry Walker made a motion to approve the slate of officers put forth by Board Members: Chair, Ashleigh Parr; Vice Chair, Craig Thompson; Treasurer, Neil Oliver; Secretary, Harry Walker. Shannon Blake seconded the motion which passed unanimously with the exception of an abstention from Danielle Athans.

## **7. Public Comment**

There was no public comment at tonight's meeting.

## **8. Guest Discourse**

There was no guest discourse at tonight's meeting.

## **9. Financial Report for the period ending June 30, 2024 (Prestige, Oliver)**

The Board received the financial report from Prestige School Solutions, consisting of an income statement and a balance sheet as of June 30, 2024. Bank Statements have been reviewed by Treasurer Neil Oliver.

## **10. School Leader Report (Kabel)**

Mr. Kabel presented his monthly School Leader report which included the following highlights: Projected enrollment and wait lists for the coming school year, updates on the playground, building & furniture, stoplight installation should be completed by August 9th; communication with Sheriff's Office, perimeter fencing, and ribbon cutting ceremony.

## **11. New Business**

### **a. After School Program Handbook\***

Shannon Blake made a motion to approve the FY 25 After School Handbook. Craig Thompson seconded the motion which passed unanimously.

### **b. Employee Handbook\***

Harry Walker made a motion to approve the FY 25 Employee Handbook with a change in language of one staff member to read business manager. Whitney Quick seconded the motion which passed unanimously with the exception of an abstention from Danielle Athans.

**c. Student Handbook\***

Ashleigh Parr made a motion to approve the FY25 Student Handbook with the addition of language related to the after school program and the addition of language related to Voyager sweatshirts being worn in school. Shanecqua Frost seconded the motion which passed unanimously with the exception of an abstention from Danielle Athans.

**12. Board Committee Reports**

**Note** - There will be a change in Committee reporting: A bulleted list of items from each committee that will report at an upcoming meeting should be sent to Board Members prior to each meeting.

**a. Building Committee (Parr, Oliver, Walker)**

**i. Updates**

There was no report from the Building Committee at tonight's meeting.

**ii. Dissolving the Building Committee\***

Harry Walker made a motion to dissolve the Building Committee in light of the completion of the new school building. Ashleigh Parr seconded the motion which passed unanimously with the exception of an abstention from Danielle Athans.

**b. Risk Management Oversight Committee (Oliver, Quick)**

There was no report from the Risk Management Committee at tonight's meeting.

**c. Auxiliary Committee (Gilbert, Blake, Quick)**

Shannon Blake and Whitney Quick have volunteered to serve on the Auxiliary Committee. A planning meeting for the ribbon cutting ceremony will be scheduled in the coming week.

**d. Budget Oversight Committee (Oliver, Walker)**

**i. Bond Issuance\***

Ashleigh Parr made a motion to engage Paul Jasin of Specialized Public Finance, Inc. to begin the process of securing a bond for our new school building. In the absence of unforeseen fees or expenses and pending review of the contract by our counsel, the Board approves entering a contract with Specialized Public Finance, Inc. Shannon Blake

seconded the motion which passed unanimously with the exception of an abstention from Danielle Athans. Neil Oliver recused himself from the vote.

**ii. Expedited audit timeline\***

If needed to move the bonding process forward, Shanecqua Frost motioned to allocate an additional sum up to \$5,000 for Veris to conduct an expedited audit. Craig Thompson seconded the motion which passed unanimously with the exception of an abstention from Danielle Athans.

**e. Board Governance Committee (Quick, Frost)**

**i. Dissolving the Board Governance Committee\***

Whitney Quick made a motion to dissolve the Board Governance Committee. Shanecqua Frost seconded the motion which passed unanimously with the exception of an abstention from Danielle Athans.

**f. Appointment of School Leader Evaluation Committee (Thompson, Walker, Quick)**

The School Leader Evaluation Committee will review and provide feedback to Mr. Kabel on his annual goals. Mr. Kabel will begin submitting artifacts to the committee which will be used by the Board of Directors in the evaluation of his performance. The Board will review all documentation related to Mr. Kabel's performance at the July Board Meeting.

**13. Adjourn**

Having completed the agenda, Ashleigh Parr adjourned the meeting at 7:12 p.m.

*\*indicates action item*

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**Public Comment *\*In person only\****

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: [Board@carolinavoyager.org](mailto:Board@carolinavoyager.org),  
subject: "Voyager Board Meeting - date"