



**Carolina Voyager Charter School
Board of Directors Meeting**

December 12, 2023 5:00 p.m.

The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the social and emotional development of the 21st century student.

Meeting will be streamed via Zoom link [HERE](#) Meeting ID: 832 6273 6158
Passcode: Voyager

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	X			
Kelly Lake	Vice Chair			X	
Neil Oliver	Treasurer			X	
Harry Walker	Secretary	X			
Shanecqua Frost	Director at Large	X			
Whitney Quick	Director at Large	X			
Sam Duncan	Director at Large		X		
Erika Rowell	Director at Large		X		
Shannon Blake	Director at Large	X			

School Staff Present: John Kabel (School Leader); Leslie Adkins (Assistant Principal); Tricia Lisinski (School Operations Manager)

1. Call to Order (Parr)

Upon determining the presence of a quorum, Board Chair Parr called the meeting to order at 5:05 p.m.

2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Parr)

3. Board Proclamation - Student Recognition for Academic Excellence

- a. As the family was not able to attend, the recognition will be rescheduled for the January Board Meeting.

4. Review and approval of December 12, 2023 Board Meeting agenda*

After calling for corrections to the agenda of the regular meeting on December 12, 2023, and hearing none, Board Chair Parr declared the agenda approved as submitted.

5. Review and approval of November 21, 2023 Regular Meeting minutes*

After calling for corrections to the agenda of the regular meeting on November 21, 2023, and hearing none, Board Chair Parr declared the agenda approved as submitted.

6. Public Comment

There was no public comment at this meeting.

7. Guest Discourse

There was no guest discourse at this meeting.

8. Unique Authorizer Correspondence (Kabel)

There was no unique authorizer correspondence at this meeting.

9. Financial Report for the period ending November 30, 2023 (Prestige, Oliver)

The board received the financial report from Prestige School Solutions, consisting of an income statement and a balance sheet as of November 30, 2023. Bank Statements have been reviewed by Treasurer Neil Oliver.

10. School Leader Report (Kabel)

Mr. Kabel presented the School Leader Report (attached). Highlights included enrollment update, marketing plan (Facebook, Billboards, Yard Signs, City Paper, and School tours), Vacancies - Middle School Science and Special Education, Winter Map Results, Charter Conference Debrief, and upcoming events.

11. New Business

12. Board Committee Reports

a. Policy Committee (Quick, Lake)

i. Update on Financial Policies

No update at this time.

b. Building Committee (Parr, Oliver, Lake, Walker)

i. Furniture contract* (Kabel)

In light of the significant differences in the contract price of three proposals, Harry Walker made a motion to table this matter in order to give Committee Members time to examine the proposals in greater detail before making a recommendation to the full Board regarding a furniture contract. A special meeting will be called prior to the end of the month. Kelly Lake seconded the motion. The motion passed unanimously.

ii. Update on construction

1. Coming Soon Sign has been installed (\$250.70)
2. Change order - Wiring and security
 - a. \$122,000 in Hubrich building budget
 - b. Goodlife Quote - \$156,561.56

- c. Change order amount - \$34,561.56

While not listed as an action item on the agenda, The Board voted to table the signing of a contract with Goodlife Communications for wiring, security and communication for the new school.

Goodlife will submit a revised proposal for the Board's consideration. Updates on this matter will be shared with Board Members.

Update of Internet provider

Proposals are being submitted by Wow, AT & T, Segra, and Comcast for internet services for the new school.

3. Update on Kitchen equipment

Proposals are being submitted for kitchen equipment for the new school.

4. Interior and Exterior signage - \$36,993.00 in building budget

Harry Walker will follow up with Steve Hubrich regarding plans for interior and exterior signage for the new school. He will report back to the Board at their next meeting. School staff requested a renumbering of classrooms and offices in the new school building.

c. Ethos Committee (Parr, Duncan, Frost)

No update at this time.

d. Risk Management Oversight Committee (Oliver, Quick)

No update at this time.

e. Budget Committee Oversight (Oliver, Walker)

No update at this time.

f. Board Governance Committee (Duncan, Quick, Frost)

No update at this time.

g. Charter Renewal Committee (Lake, Oliver, Quick, Walker)

i. Charter Renewal Application Final Review and Approval*

Harry Walker made a motion to approve the submission of Charter Renewal Application to CCSD pending any final minor adjustments to be made by committee members. Ashleigh Parr seconded the motion. The motion passed unanimously.

13. Executive Session

14. Action items from Executive session

15. Adjourn

Having completed the agenda, Ashleigh Parr declared the meeting concluded at 6:03 p.m

**indicates action item*

Public Comment **In person only**

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: Board@carolinavoyager.org,
subject: "Voyager Board Meeting - date"