



**Carolina Voyager Charter School  
Board of Directors Meeting Minutes**

**April 16, 2024 5:00 p.m.**

*The mission of the Carolina Voyager Charter School is to create resilient learners and empathetic citizens by fostering, supporting, and promoting excellence in learning in an engaging, technology rich environment balanced with the plus social and emotional development of the 21st century student.*

**Meeting will be streamed via Zoom link [HERE](#)**

Meeting ID: 832 6273 6158

Passcode: Voyager

Voting Board Members					
Name	Office	Present	Absent	Arrived late	Departed early
Ashleigh Parr	Chair	X			
Kelly Lake	Vice Chair	X			
Neil Oliver	Treasurer	X		X	
Harry Walker	Secretary	X			
Shanecqua Frost	Director at Large			X	
Whitney Quick	Director at Large	X zoom			
Shannon Blake	Director at Large	X			
Chris Gilbert	Director at Large	X			

School Staff present: John Kabel, Leslie Adkins

**1. Call to Order (Parr)**

Upon determining the presence of a quorum, Ashleigh Parr called the meeting to order at 5:01 p.m.

**2. Opening ceremonies: Mission Statement /Welcome/Pledge of Allegiance (Parr)**

**3. Review and approval of April 16, 2024 Board Meeting agenda**

Harry Walker made a motion to amend agenda #11 to read “Network Support Contract”. Ashleigh Parr seconded the motion. The motion passed unanimously.

Harry Walker made a motion to add MUSC Mental Health Services as an action item under new business. Ashleigh Parr seconded the motion. The motion passed unanimously.

**4. Review and approval of March 19, 2024 Regular Meeting minutes\***

After calling for corrections to the minutes of the regular meeting on March 19, 2024, and hearing none, Ashleigh Parr declared the minutes approved as submitted.

## **5. Public Comment**

There was no public comment at this meeting.

## **6. Guest Discourse**

There was no guest discourse at this meeting.

## **7. Unique Authorizer Correspondence (Kabel)**

### **a. Update on Charter Renewal Contract with CCSD**

There is no update at this time. Mr. Kabel will contact our attorney to ask for assistance expedite the process with the school district.

## **8. Financial Report for the period ending March 31, 2024 (Prestige, Oliver)**

### **a. Initial reading of the FY 25 budget**

The board received the financial report from Prestige School Solutions, consisting of an income statement and a balance sheet as of March 31, 2024. Bank Statements have been reviewed by Treasurer Neil Oliver.

The first reading of the FY25 budget was presented by Phoebe Grant, Prestige School Solutions.

## **9. School Leader Report (Kabel)**

Mr. Kabel presented his School Leader Report (attached). Highlights included current enrollment, lottery update, furniture delivery, furniture inventory, data from a staff survey regarding school hours, climate survey, ESOL Teacher addition, Charter school conference summary, Panorama survey update, Distribution of staff contracts, SC Ready and Pass dates, Athletics for FY25, Gym floor logo update, and MUSC telehealth services and school based mental health contracts.

## **10. New Business**

### **a. Review of current committees\***

Board members engaged in a discussion about the need for each of the standing committees in future years. Ashleigh Parr made a motion to dissolve the Ethos and Board Governance Committees. Chris Gilbert seconded the motion. The motion passed unanimously.

### **b. Consideration of additional committees\***

Chris Gilbert made a motion to add an Auxiliary Committee as a standing committee of the Board. This committee will have oversight over all auxiliary revenues for the school. Ashleigh Parr seconded the motion. The motion passed unanimously.

### **c. Hours for 2024-2025 school year\***

Mr. Kabel presented the results of survey data regarding school hours for the 2024-2025 school year. He proposed a start time of 7:00 a.m. for staff and 7:30 for students. The school day would end at 2:30 p.m for students.

Shannon Blake made a motion to approve the proposed school hours for the 2024-2025 school year. Chris Gilbert seconded the motion. The motion passed unanimously.

**d. Sick Leave Policy\***

Mr. Kabel presented a proposal regarding a change in the school's sick leave policy or new newly hired employees. This policy proposal was tabled after board discussion.

**e. MUSC Mental Health Services\***

Ashleigh Parr made a motion to approve the zero dollar contract with MUSC to provide students with telehealth and mental health services for the upcoming school year. Kelly Lake seconded the motion. The motion passed unanimously.

**11. Board Committee Reports**

**a. Building Committee (Parr, Oliver, Lake, Walker)**

**i. Updates**

**1. Playground expenditure\***

After hearing from Mr. Kabel regarding options for playground equipment, Harry Walker made a motion to approve the expenditure for the playground to include turf and not to exceed \$250,000. Shannon Blake seconded the motion. The motion passed unanimously.

**2. Network Support contract\***

Ashleigh Parr made a motion to enter a three year contract with Electric Red for technology management services at our new campus. The motion was seconded by Shanecqua Frost. The motion passed unanimously.

**b. Ethos Committee (Parr, Frost)**

Nothing to report at this time. Note: The Ethos Committee was dissolved by Board vote earlier in this meeting.

**c. Risk Management Oversight Committee (Oliver, Quick)**

**i. Update of Insurances for new campus**

The Board's goal is to have all insurances in place by May 1, 2024. Ashleigh Parr is currently working with insurance provider, SC Insurance Reserve Fund, to ensure this deadline is met.

**d. Budget Committee Oversight (Oliver, Walker)**

**i. Initial review of five year budget**

Harry Walker reported that the 5 year budget is still in the planning stages and will be shared with the full Board at the May meeting.

**e. Board Governance Committee (Quick, Frost, Parr)**

**i. Revision to Board Bylaws\***

Ashleigh Parr presented proposed revisions to the Board of Directors bylaws. The revisions apply a cooling off period (24 months) for employees who have entered their employment with the school and excludes members of the same family serving on the Board at the same time. Shannon Blake seconded the motion. The motion passed 7-0 with Kelly Lake abstaining.

**12. Board Nomination Committee (Frost, Oliver, Walker)**

**a. Update on recommendations for appointed Board seats**

Harry Walker reported that the Board Nominating Committee has two new members who did not participate in the board candidate interviews held earlier in the year. In the interest of openness and objectivity, all three candidates who are interested in serving on the Board will be interviewed. Interviews will be set up in the coming weeks and the Committee will have a recommendation for the full Board at the May meeting.

Ashleigh Parr made a motion to go into Executive Session at 6:35 p.m. Harry Walker seconded the motion. The motion passed unanimously.

**13. Executive Session**

**a. Follow up regarding employment matter as permitted by SC Section 30-4-70 (a)(1)**

**b. Contractual matter**

Ashleigh Parr made a motion to leave the Executive Session at 7:09 p.m. The motion was seconded by Chris Gillbert. The motion passed unanimously.

Action item from Executive Session: The Board approved a contract with the School Leader.

**14. Adjourn**

Having completed the agenda, Board Chair Parr declared the meeting concluded at 7:10 p.m.

*\*indicates action item*

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**Public Comment *\*In person only\****

Please fill out the form below if you would like to make a public comment during the next Carolina Voyager Board meeting. Public comments must be kept to three minutes in length. Please refer to the "CVCS 23-24 Board Meeting Calendar" for further rules and procedures regarding public comment.

Link for Public Comment: [HERE](#) or email: [Board@carolinavoyager.org](mailto:Board@carolinavoyager.org),  
subject: "Voyager Board Meeting - date"